

# BEACON MEDICAL PRACTICE



## NON-NHS FEES AND CHARGES

The Government's contract with GP's covers medical services to NHS patients. However, in recent years large numbers of organisations have been involving doctors in a wide range of non-medical work. Sometimes the only reason that GPs are asked is because they are in a position of trust in the community or because an insurance company, employer or public body wants to ensure that the information provided to them is true and accurate.

The following Questions and Answers are taken from advice by the British Medical Association (BMA) to help patients understand the fees charged by GP's.

### **1. Do GP's have to do non-NHS work for their patients?**

With certain limited exceptions such as a GP confirming that a patient is not fit for jury service, GP's **DO NOT** have to carry out non-NHS work. However, many GP's will always attempt to assist their patients and carry out this work.

There will usually be a charge for any non-NHS work carried out by a GP and this must be paid in advance.

### **2. Why does it sometimes take my GP a long time to complete my form/letter?**

Time spent completing forms and preparing reports takes the GP away from the medical care of patients. GP's have an ever-increasing workload of non-nhs work which must not be prioritised against offering appointments.

### **3. I only need the GP's signature – what's the problem?**

When a GP signs a certificate, completes a report, or writes a letter it is a condition of remaining on the Medical Register (which allows them to practice as a doctor) that they only sign what they know to be true. To complete even the simplest of forms, the doctor may have to check a patient's entire medical record. Carelessness or inaccuracy can have serious consequences for the doctor with the General Medical Council (the doctor's regulatory body) or even the Police.

### **4. Who sets the fees and why do different doctors charge different fees?**

The BMA suggests fees that may be charged in certain circumstances.

However, these are intended for guidance only. Doctors are not obliged to charge the rates suggested by the BMA and the fee levels will generally reflect the amount of work and time involved.

### **5. Why do GP's charge for the completion of Cremation forms?**

A deceased person cannot be cremated until the cause of death is definitively known and properly recorded. Before cremation takes place two certificates must be signed, one by the GP and one by another doctor. The completion of these forms is not part of a doctor's NHS duties, and the fees are usually charged to the funeral director who generally passes on the cost to the family.

These fees are agreed with the National Association of Funeral Directors, the National Society of Allied and Independent Funeral Directors and Co-operative Funeral Care.

Death Certificates are a separate form and are completed free of charge.

### **6. What notice is needed for completion of reports and letters?**

To allow the practice to plan the GP's time, four weeks' notice is required although many are completed within this time. Where a patient has an **urgent** request, this should be explained to the receptionist who will note the request, however it is not always possible for other more clinically urgent work to be delayed.

**BEACON MEDICAL PRACTICE**  
**FEES AND CHARGES FOR NON-NHS WORK**

CODE	TYPE OF REQUEST	PAYABLE BY	NET	VAT	GROSS
<b>ACCESS TO RECORDS</b>					
01	Access to Medical Records under GDPR 2018	No charge	£0.00	£0.00	£0.00
02	Subject Access Request (SAR)	No charge	£0.00	£0.00	£0.00
<b>INSURANCE FORMS/REPORTS</b>					
03	General Practitioner's insurance report	Insurer	£110.00	£0.00	£110.00
04	Supplementary insurance questionnaire	Insurer	£110.00	£0.00	£110.00
05	Life insurance form	Insurer	£110.00	£0.00	£110.00
06	Targeted medical report	Insurer	£60.50	£0.00	£60.50
<b>NON-NHS WORK FOR PATIENTS/EMPLOYERS</b>					
07	Fitness to attend gym letter	Patient	£37.50	£7.50	£45.00
08	Fitness to attend gym examination	Patient	£58.34	£11.66	£70.00
09	Fitness to travel certificate/letter	Patient	£37.50	£7.50	£45.00
10	Freedom from infection certificate	Patient	£37.50	£7.50	£45.00
11	Holiday insurance claim form	Patient	£37.50	£7.50	£45.00
12	Ill health retirement pension form (factual statement, no opinion)	Patient	£83.33	£16.67	£100.00
13	Ill health retirement pension form (factual statement with opinion)	Patient	£116.67	£23.33	£140.00
14	Insurance claim form (simple)	Patient	£37.50	£7.50	£45.00
15	Insurance claim form (complex)	Patient	£66.67	£13.33	£80.00
16	Miscellaneous examination and report	Patient	£128.34	£25.66	£154.00
17	Ofsted form (child-minding etc)	Patient	£87.50	£17.50	£105.00
18	Private medical insurance form (simple form)	Patient	£45.00	£0.00	£45.00
19	Private medical insurance form (complex form/report)	Patient	£66.67	£13.33	£80.00
20	Private referral letter	Patient	£66.67	£13.33	£80.00
21	Pre-employment occupational health (factual report, no opinion)	Employer/Patient	£83.33	£16.67	£100.00
22	Pre-employment occupational health (factual report with opinion)	Employer/Patient	£116.67	£23.33	£140.00
23	Pre-employment medical examination (30 minutes)	Employer/Patient	£128.34	£25.66	£154.00
24	To Whom It May Concern Letter (simple)	Patient	£37.50	£7.50	£45.00
25	To Whom It May Concern Letter (complex)	Patient	£66.67	£13.33	£80.00
<b>NON-NHS WORK FOR SOLICITORS</b>					
26	Letter to solicitors to assist with legal proceedings (report, no opinion, no medical)	Solicitor	£83.33	£16.67	£100.00
27	Letter to solicitors to assist with legal proceedings (report and opinion, no medical)	Solicitor	£120.84	£24.16	£145.00
28	Letter to solicitors to assist with legal proceedings (report and opinion including exam)	Solicitor	£158.33	£31.67	£190.00
29	Letter to confirm health for Court proceedings	Solicitor/Patient	£62.50	£12.50	£75.00
<b>FOSTERING/ADOPTION</b>					
30	Adoption medical (30 minutes per couple)	Patient	£158.33	£31.67	£190.00
31	Adoption report (per couple)	Patient	£158.33	£31.67	£190.00
32	Fostering report (per parent)	Agency	£75.00	£15.00	£90.00
33	Completion of form AH (Adult Health)	Agency	£39.22	£0.00	£39.22
<b>NON-NHS WORK FOR OTHER PARTIES</b>					
34	Armed forces: pre-employment medical questionnaire	Armed Forces	£75.00	£15.00	£90.00
35	Armed forces: provision of medical notes after acceptance	Armed Forces	£41.67	£8.33	£50.00
36	Completion of Form DS1500	DWP	£17.00	£3.40	£20.40
37	Completion of report for Capita PIP	DWP	£33.50	£6.70	£40.20
38	DVLA Fitness to Drive (report)	DVLA	£48.00	£0.00	£48.00
39	DVLA Fitness to Drive (examination/complex form)	DVLA	£102.00	£0.00	£102.00
40	Cremation forms	Funeral Director	£82.00	£0.00	£82.00

**NB - We do not sign Passport or Driving Licence applications**

**VAT AND MEDICAL SERVICES**

**Medical services intended principally to protect, maintain and restore the health of an individual are exempt from VAT. VAT will apply to medical services primarily to enable a third party to make a decision eg pre-employment medicals**

**With effect from 1st December 2022**